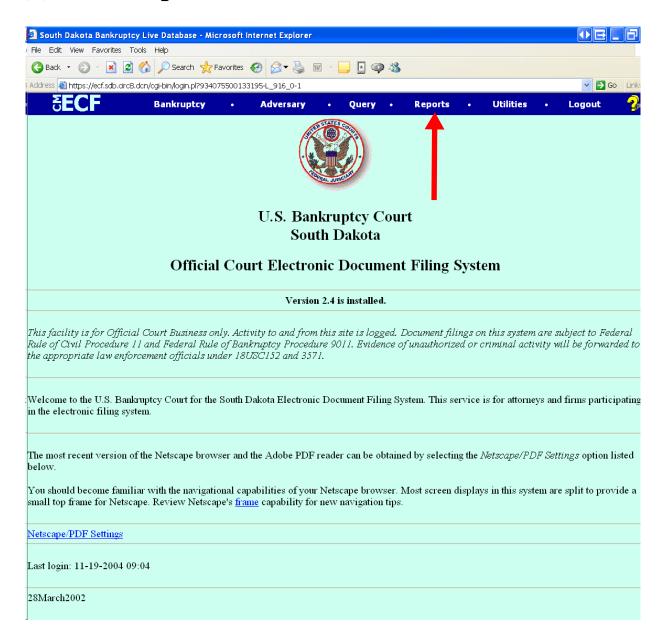
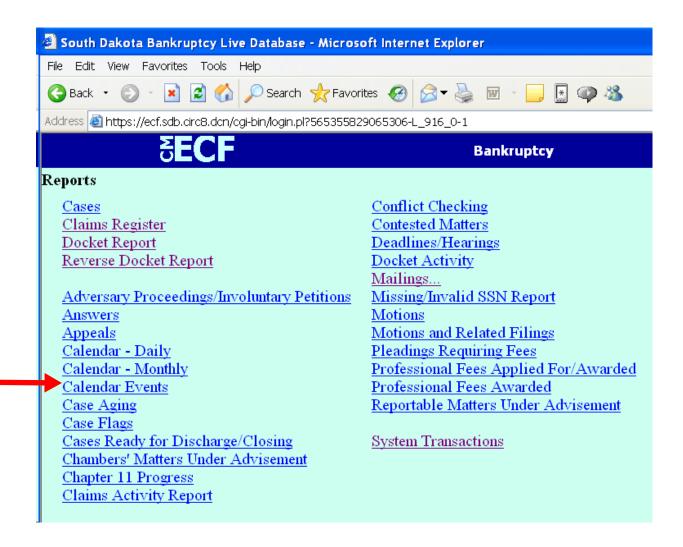
Instructions for Running Calendar Report In CM-ECF

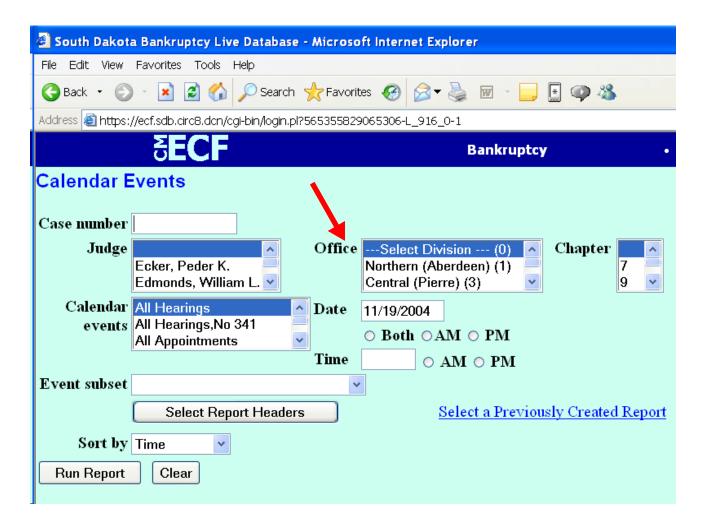
(1) Select **Reports**



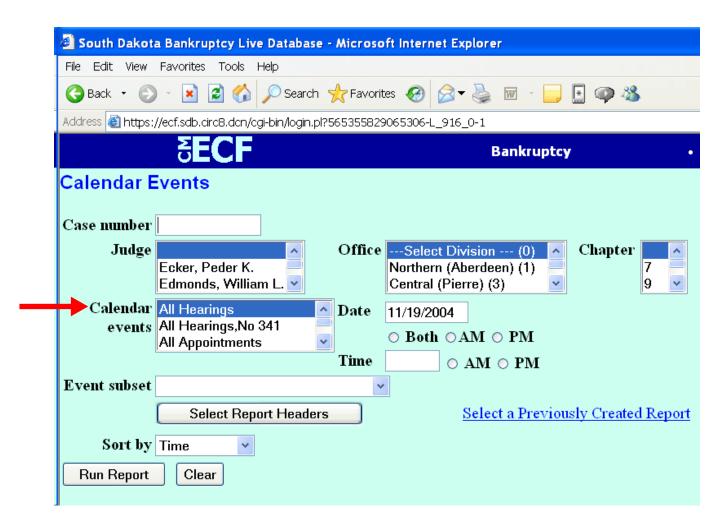
(2) Select Calendar Events



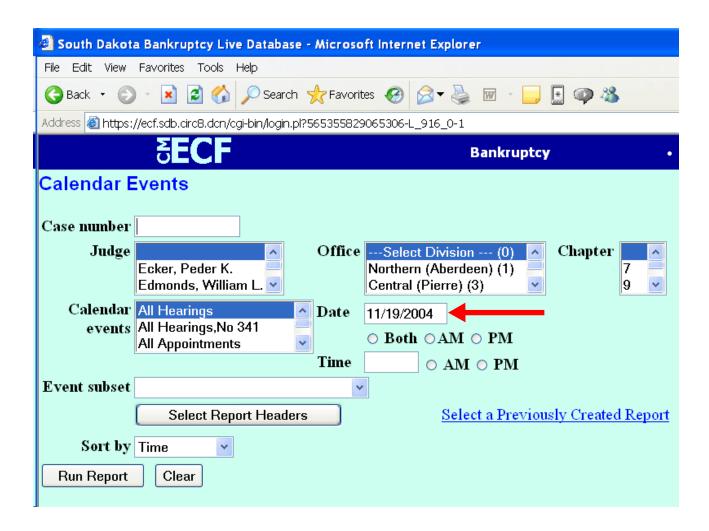
(3) In the **Office Box**, highlight all four divisions



(4) In the **Calendar Events Box**, highlight Confirmation Hearing, Hearing, Pre-trial Conference, Show Cause Hearing, Status Hearing and Trial Date Set.



(5) Enter the date(s) for which you wish to run the calendar.



(6) Select Run Report.

